EVALUATION OF ON-LINE COURSES DEVELOPED AT THE FACULTY OF BUSINESS STUDIES AND LAW AND FACULTY OF INFORMATION TECHNOLOGY

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Abstract Systematic evaluation of computer-based education (CBE) in all its various forms, including integrated learning systems, interactive multimedia. interactive learning environments and microworlds, often lags behind current development. Th erefore, an evaluation of on-line courses developed at the Faculty of Business Studies and Law and at the Faculty of Information Tehnology has been conducted. The sorses which were intended as a supplement to lectures and seminars were developed as a project using Citrix platform. The evaluation criteria used were based on the experience of the staff at the Instructional Media and Design department at Grant MacEwan College, Edmonton, Alberta, Canada and their eleven referential points. Considering the fact shat the courses evaluated are still in their trial period it was not suprising when the outcome showed substantial space for improvements.

Keywords: Evaluation, on-line corse, Citrix platform.



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1 Introduction

Only by evaluating the effectivenes of on-line courses can we justify their use and continue to develop their quality.

There are nearly 2,000 references on student rating scales used in face-to-face (F2F) courses (Benton & Cashin, 2012), with the first journal article published 90 years ago (Freyd, 1923). In higher education there is more research on and experience with student ratings than with all of the other 14 measures of teaching effectiveness combined, including peer, self, administrator, learning outcomes, and teaching portfolio (Berk, 2006, 2013). With all that has been written about student ratings (Arreola, 2007; Berk, 2006; Seldin, 2006), there are three up-to-date reviews (Benton & Cashin, 2012; Gravestock & Gregor-Greenleaf, 2008; Kite, 2012) that furnish a research perspective from the world of F2F faculty evaluation.

Unfortunately, there has not been nearly the same level of attention given to the rating scales and other measures used for summative decisions about faculty who teach blended/hybrid and online courses and the evaluation of those courses. Given the sizable commitment by colleges and universities to the F2F scales already being used, can they be applied to online courses? Are online courses structured and delivered that differently from F2F courses? Is the use of technology a big factor that should be measured? Do faculty and administrators now need to develop all new measures for the online courses? What are directors of distance education supposed to use?

The purpose of this paper is to clarify the measurement options available to evaluate teaching effectiveness in online courses primarily for faculty employment decisions of contract renewal, merit pay, teaching awards, promotion, and tenure. That information can also be used for course and program evaluation. The first two sections briefly review the status of online courses and the major characteristics of F2F and online courses to determine whether they are really different enough to justify separate measures and evaluation systems. Finally, based on a review of the research and current practices, seven concrete measurement options are described. They are proffered and critiqued as a state-of-the- art "consumer's guide" to the evaluation of online and blended courses. Selecting the correct options can

potentially move formative, summative, and program decisions to a higher level of evaluation practice.

Status of Online Courses

The Pew Research Center's survey of U.S. colleges and universities found that more than 75% offer online courses (Taylor, Parker, Lenhart, & Moore, 2011). More than 30% of all college enrollments in Fall 2010 were in online courses (Allen & Seaman, 2011) and nearly 9% of all graduate degrees in 2008 were earned online (Wei et al., 2009).

The conversion of traditional F2F courses into either blended/hybrid combinations of F2F and online or into fully online courses is increasing at a rapid pace along with enrollments in those courses. Further, there is no sign that these trends are abating nationally (McCarthy & Samors, 2009) or internationally (Higher Education Strategy Group, 2011). Distance education in all of its forms is the "course tsunami" of the future. Everyone needs to be prepared.

Unfortunately, evaluation of these online courses and the faculty who teach them lags far behind in terms of available measures, quality of measures, and delivery systems (Hathorn & Hathorn, 2010; Rothman, Romeo, Brennan, & Mitchell, 2011). Although formative decisions based on student data for course improvement can be conducted by the professor during the course using learning analytics, especially for massive open online courses (MOOCs) (Bienkowski, Feng, & Means, 2012; Ferguson, 2012; van Barneveld, Arnold, & Campbell, 2012), the overall commitment to online evaluation is lacking. A recent survey of distance learning programs in higher education (Primary Research Group, 2012) in the U.S., Canada, and U.K. found that fewer than 20% of the colleges (15% U.S. and 37.5% Canada and U.K.) have at least one full-time staff person devoted to evaluating the online distance-learning program.

In order to acquire invaluable information about the quality of computer-based education (in our case – the development of on-line courses) we often use some evaluating technique. Evaluation may be defined in many ways. For instance, according to Dudley-Evans and St John – fundamentally, evaluation is asking questions and acting on the responses. It is a whole proces which begins with

determining what information to gather and ends with bringing about change in current activities or influencing future ones. It is definitely more than just collecting and analyzing data. To have value, the evaluation process must include action (1998, p. 128).

Usually, we talk about formative and post project evaluation. Formative evaluation takes place during the lifetime of an ongoing process, immediately applying changes, which can improve some aspects of a particular activity. Post project evaluation, on the other hand, takes place after the end of an activity. Information obtained in thet way is used for improving activities to come. With that in mind, we have conducted an evaluation of thrii on-line courses in a 5-week project at the Faculty of Business Studies and Law and at the Faculty of Information Tehnology in Belgrade.

2 The Challenge of Evaluating On-line courses

Distance education systems consist of a complex array of infrastructures and personnel. A few of the factors to consider are instructional, technologica., implementation, and organizational issues. Additionally, while these factors can be isolated and itemized, by no means are they independent of each other. As in any system, the separate components must work together effectively so that the whole on-line system can operate holistically.

When on-line delivery technologies break down, distance learners cannot engage in the planned instructional event. Without institutional policies that provide for online support services, distance learners can find it difficult or impossible to get assistance with matters necessary for their basic participation in a higher education program. Thus, a comprehensive review of on-line education efforts must not only scrutinize the indivudual system components, but also attempt to get a clear picture of how the parts work together as a whole to create positive outcomes (learning, satisfaction, matriculation, and so on).

Perhaps the most feasible manner in which to appraise the effectiveness of typically complex on-line education efforts is to do so incrementally. Fortunately, the tradition of educational evaluation has established stages and data collection approaches that lend themselves to the cause. Evaluation generally breaks down into two broad categories: formative and summative. Formative evaluation serves to improve products, programs, and learning activities by providing information during planning and development. Data collected during the design and development process provides information to the designers and developers about what works and what does not, early enough to improve the sistem while it remains malleable.

Summative evaluation determines if the products, programs, and learning activities, usually in the aggregate, worked in terms of the ned addressed or system goal. Simply, formative and summative evaluations differ in terms of the audience for the information collected, the time in the development cycle, when the information s collected, and the intention behind the data collection. Summative evaluation is information provided to audiences external to the design and development team about how the entire package works in a real setting. Although this information might be used to suggest changes, additions, segmentations, and such, it is more likely that the information will be used to make fiscal and policy decision to use, or continue funding, a learning system.

3 Methodology

Sample

Te sample consisted of 88 students enrolled in three different on-line courses. All of the students were full-time students at the Faculty of Business Studies and Law and at the Faculty of Information Tehnology. For the purpose of clarity the three groups were marked as following: Group "A" are first year students, group "B" are second-year students, and group "C" are fourth year students. At the end of the 5-week pilot project, the students participating in the three courses completed course-evaluation form. Te distribution of students in the courses was as following: NA = 39 (1st year students) NB = 25 (4th year students) NC = 24 (2nd year students) N(total) = 88.

In order to evaluate our on-line courses we used the evaluation criteria based on the experience of the staff at the Instructional Media and Design department at Grant MacEwan College, Edmonton, Alberta, Canada and their eleven referential points. Tese eleven points deal with the following:

• General information providing information to students that will assist them in understanding objectives and procedures.

- Accessibility concerning the infrastructure as another point.
- Organization of the course (introduction, objectives, etc.)
- Language (grammar, language, content verification)
- Layout with respect to usability and content presentation
- Goals and objectives (were they (and how) clearly stated at the beginning of courses)
- Course Content (content quality)
- Instructional or Learning Strategies and Opportunities for Practice and Transfer (learning effectiveness with respect to strategies used)
- Learning Resources
- Evaluation (do the evaluation activities match the content)

• Overall (does the course(s) meet quality standards taking into account content, design, etc...)

Each one of the points contains criteria statements which should be met if a course is to be considered well developed. Tus, an evaluation form consisting of 83 statements was applied using a scale from "1" to "5", where 1 corresponds to "I completely disagree" and "5" corresponds to "I completely agree". A "0" was used for statements which were "not applicable". After the completion of the 5-week on line pilot project, the students and teachers involved, were asked to complete the evaluation form.

Results and discussion

Considering that there were three different courses developed by three different teachers, the results were analyzed separately depending on a course that was taken. Tere were a few statements which were course independent, such as computer literacy, technical support availability, user interface with respect to the "Citrix" platform, etc. Te results obtained from these statements show that the majority (43.2% partly and 29.5% completely – 72.7% in total) agree with the statement "Participants are computer literate enough to work independently." Tis is not surprising since the courses were not obligatory and all of the participants were aware of the necessity of having IT skills in order to successfully complete the course.

Participants are computer literate enough to work	%
independently	
I completely agree	29,5
Not applicabele	1,1
E completely disagre	5,7
A partly disagree	5,7
I don,t know	13,6
I partlz agree	43.2
Missing	11

	Table 1: Statement:	"Participants are	computer literate	enough to	work independently.
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Te availability of technical support was not clearly defined according to 45.5% of the participants as opposed to 8% of them who completely agree and 22.7% of them who partly agree (30.7% total). Tere are a significant 20.5% of them who stated not to have known about the availability of technical support. Although the students managed to complete their tasks having explicitly defined technical support would obviously assist them in the process.

Pages containing answers to FAQs (frequently asked questions) are of great help in solving common problems; however, it is somewhat surprising that 8% completely agreed there was a page with such content when there actually wasn't one. More acceptable is 28.4% claiming the statement is not applicable and another 34.1% disagreed with it. Another 15.9% did not know anything about it. Te fact that 78.4% noticed that there was no FAQ page, leads us to consider that such a page should be included in the future courses.

Using the "Citrix" platform as learning management system was well accepted by the participants, and statements on course layout were generally regarded as positive. In that respect, 13.6% participants in total, completely and partly disagreed that the layout is appropriate for the content. Only 4.5% completely disagreed that the style and graphics are used consistently. Site navigation seemed to be intuitive for almost half of the participants 21.6% who completely, and 26.1% who partly agreed that the function of each icon or button is self-explanatory.

It is well known that generally, people find it difficult to read from a computer screen for a longer period. Tus, it is noteworthy that almost 80% percent of the participants agreed (54.5% completely agreed, 23.9% partly agreed) that the text is legible considering font type, kerning, contrast and color. Taking all that into account, we can conclude that layout does not need changing or some significant improvements.

For further analysis and discussion, the eleven statements from the "Instructional or Learning Strategies and Opportunities for Practice and Transfer" will be taken. Tose statements are:

- Instructions or directions are clear and concise.
- Learners are informed about their own responsibilities in on-line learning.
- Deadlines are specified, and the consequences of missing deadlines are clearly stated.
- Avariety of instructional or learning activities are used to promote interactivity. Tis may include on-line discussions, on-line conferencing, collaborative assignments and listserv participation.
- Learners can proceed at a pace that is appropriate for them and can repeat sections as often as they need to.
- Activities engage and motivate the learners. Learners must frequently respond to questions, select options, provide information, or contact others.
- Activities and materials are presented sequentially in order of difficulty.
- Learners are encouraged to interact with others and benefit from their experience and professional expertise.
- Te number of activities is sufficient to support learning.
- Constructive, relevant, and frequent feedback is provided to promote clarification, elaboration, and transfer.
- Te instructor primarily facilitates learning, rather than just providing content.

In	Instructions or directions are celar and concise									
	Course	Irse Not I U partly I I I								
	applicable		completely	desagre	don [,] t	partly	completely			
% disagree % e %						agree	agree %			
					%	%				
	Α	2,6	17,9	28,2	33,3	12,8	5,1			
1	В	0	0	8,7	21,7	47,8	21,7			
	С	0	8	28	28	28	8			

Table 2: The results from each of these statements are	presented in the remainder of the text
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Participants in the C course equally split among those who understood and those who didn't understand the instructions and directions. Only 17.9% of the A course participants agreed with the statement as opposed to 46.1% of them disagreeing on that, which is certainly not satisfying. Almost 1/3 stated not to know about it. Te majority of the participants in the B course (69.5%) agreed, and only 8.7% partly disagreed that the instructions given were clear and concise (table 2).

L	Learners are informed about their own responsibilities in on-line learning						
	Course	Not	I U partly I		Ι	Ι	Ι
		applicable	completely	desagree	don,t	partly	completely
		%	disagree %	%	know	agree	agree %
					%	%	
	А	10,3	15,4	20,5	23,1	17,9	12,9
2	В	4,3	8,7	0	39,1	17,4	30,4
	С	0	20	12	16	32	20
Deadlines are specified, and the consequences of missing deadlines are clearly stated							
D	eadlines a	re specified, ar	nd the consequ	ences of miss	sing dead	lines are o	clearly stated
D	eadlines a Course	re specified, ar Not	nd the consequ I	ences of miss U partly	sing dead I	ines are o I	clearly stated I
D	eadlines a Course	re specified, ar Not applicable	nd the consequ I completely	ences of miss U partly desagree	sing dead I don,t	lines are o I partly	I completely
D	eadlines a Course	re specified, ar Not applicable %	nd the consequ I completely disagree %	ences of miss U partly desagree %	sing dead I don,t know	ines are o I partly agree	I completely agree %
D	eadlines a Course	re specified, ar Not applicable %	nd the consequ I completely disagree %	ences of miss U partly desagree %	sing dead I don,t know %	I partly agree %	I completely agree %
D	Course	re specified, ar Not applicable % 5,1	nd the consequ I completely disagree % 10,3	ences of miss U partly desagree % 20,5	ing dead I don,t know % 23,1	I partly agree % 25,6	I completely agree % 15,4
D 3	eadlines a Course A B	re specified, ar Not applicable % 5,1 13,6	I completely disagree %	ences of miss U partly desagree % 20,5 0	sing dead I don,t know % 23,1 27,3	Ines are of I partly agree % 25,6 36,4	I completely agree % 15,4 22,7

Table 3: Students role in the learning process

It is of great importance for students to understand their role in the learning process, that is, know their responsibilities, plan their time and act in accordance with the course demands. In other words, to acquire organizational skills that will help them manage their learning and course load. Tis can be achieved by having clearly stated rules to be obeyed, criteria to be met and explicit consequences for not doing so! Evidently, almost half of the participants in all three courses think that this was not the case, and that they haven't been informed about these aspects (table 3). On the other hand, according to the results of the 3rd statement, it is evident that the students were not equally informed about the deadline (table 3).

Table 4: Results: A variety of instructional or learning activities are used to promote interactivity. Tis may include on-line discussions, on-line conferencing, collaborative assignments and listserv participation

A variety of instructional or learning activities are used to promote interactivity. Tis
may include on-line discussions, on-line conferencing, collaborative assignments and
listserv participation

	Course	Not	Ι	U partly	Ι	Ι	Ι
		applicable	completely	desagre	don [,] t	partly	completely
		%	disagree %	e %	know	agree	agree %
					%	%	
	Α	5,1	7,7	15,4	23,1	28,2	20,5
4	В	4,3	4,3	13	8,7	34,8	34,8
	С	0	8	0	32	24	36

It seems that all course developers integrated a variety of instructional or learning activities to promote interactivity. According to the results from the three courses, more than half of the participants agreed to that (table 4).

Table 5: Results: Learners can proceed at a pace that is appropriate for them and can repeat sections as often as they need to

L	Learners can proceed at a pace that is appropriate for them and can repeat sections as							
o	ften as they	need to						
	Course Not I U partly I I I							
applicable completely desagree don't partly complete								
		%	disagree %	%	know	agree	agree %	
					%	%		
	Α	2,6	5,1	28,2	17,9	28,2	17,9	
5	В	0	0	13	8,7	21,7	56,5	
	С	0	4	12	20	28	36	

Considering that the A course was in close connection with the tasks, which were dealt with in the traditional classroom, it explains why there are over 30% of students who claim that the pace was controlled by the course developer. In other two courses (C and B they obviously had a pace of their own (table 5).

 Table 6: Results: Activities engage and motivate the learners. Learners must frequently respond to questions, select options, provide information, or contact others

А	Activities engage and motivate the learners. Learners must frequently respond to									
qu	questions, select options, provide information, or contact others									
	Cour Not I U partly I I I									
se applicable completely desagree don't partly comple										
		%	disagree %	%	know	agree	agree %			
					%	%				
	Α	0	7,7	25,6	28,2	23,1	15,4			
6	В	0	0	22,7	27,3	31,8	18,20			
	С	0	12	24	44	12	8			

Activities were least engaging and motivating in the C course and somewhat better stated in the A and B courses, yet another aspect to be improved (table 6). Similarly the activities and material should be better presented in order of difficulty as can be seen from the results of statement number 7 (table 7).

Ac	Activities and materials are presented sequentially in order of difficulty						
	Course Not		Ι	U partly	I don [,] t	Ι	Ι
		applicable	completely	desagree	know %	partly	completely
		%	disagree %	%		agree	agree %
						%	
	Α	5,1	7,7	17,9	43,6	17,9	7,7
7	В	4,3	8,7	17,4	21,7	30,4	17,4
	С	0	12	40	28	20	0
Le	arners are e	encouraged to	interact with	others and b	enefit from	n their ex	xperience and
pro	ofessional e	xpertise					
	Course	Not	Ι	U partly	I don _' t	Ι	Ι
		applicable	completely	desagree	know %	partly	completely
		%	disagree %	%		agree	agree %
						%	
	Α	5,1	7,7	23,1	33,3	15,4	15,4
8	В	4,3	0	26,1	21,7	30,4	17,4
	С	0	0	0	40	36	24

Table 7: On-line cou	urses v.s tradition	al class
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Keeping in mind that these on-line courses were a supplement to the traditional class a great deal of interactivity among the participants actually took part offline, that is, in the traditional classroom. Tat explains the results in A and B course. C course, however, had a lot of group work which demanded a collaborative approach (table 7).

Table 8:	Results:	Te number	of activities	is sufficient	to support	learning
					· · · · · · · · · · · · · · · · · · ·	

Т	Te number of activities is sufficient to support learning								
	Course	Not	Ι	U partly	I don,t	I partly	Ι		
		applicable	completely	desagree	know %	agree %	completely		
		%	disagree %	%			agree %		
9	А	0	10,3	12,8	98,5	30,8	7,7		
	В	8,7	0	13	21,7	21,7	34,8		
	С	0	8	36	28	24	4		

Te students felt that number of learning supported activities was the most sufficient in the B course, and there should be more of those activities in the C and A courses (table 8).

Table 9: Results: Constructive, relevant, and frequent feedback is provided	to promote
clarification, elaboration, and transfer	

Constructive, relevant, and frequent feedback is provided to promote clarification,								
elaboration, and transfer								
	Course	Not	Ι	U partly	Ι	I partly	Ι	
		applicable	completely	desagree	don [,] t	agree %	completely	
		%	disagree %	%	know		agree %	
					%			
	Α	5,1	7,7	23,1	12,8	33,3	17,9	
10	В	0	13	4,3	30,4	39,1	13	
	С	4	16	28	36	8	8	

One of the most important elements in on-line learning is constructive and prompt feedback. It is evident from results that some of the students lacked this type of feedback in the C course. In the other two courses, more than 50% of the students claimed that the feedback was satisfying (table 9).

 Table 10: Results: Te instructor primarily facilitates learning, rather than just providing content

Te instructor primarily facilitates learning, rather than just providing content							
	Course	Not	Ι	U partly	Ι	I partly	Ι
		applicable	completely	desagree	don [,] t	agree %	completely
		%	disagree %	%	know		agree %
					%		
11	Α	2,6	12,8	28,2	17,9	15,4	23,1
	В	0	8,7	4,3	4,3	43,5	39,1
	С	0	8	24	20	32	16

According to the results the B course developer managed to make on-line learning appealing (over 80% agreed with that). Te C and A developers did not achieve the same results, but still have a respectably high percentage in the affirmative direction (table 10).

4 Conclusion

All the statements which refer to the technical aspects of on-line courses were generally positive. Also, statements concerning course content, layout, site navigation and usability yielded positive results.

On the other hand, there were aspects of the evaluation, such as, technical support, constructive and prompt feedback, instructional strategies, etc. that did not meet expectations. It must be noted, however, that these aspects are course specific, and depend on the course developers' teaching methods, technical skills and the (in)experience in on-line course design itself.

Also, we must bear in mind that the courses were optional, not exclusively on-line, but were intended as a supplement to the traditional classroom teaching. Furthermore, this was the first time that the students and teachers were engaged in a type of on-line learning, which can account for some deviations from what was expected. However, evaluating those on-line courses provided us with invaluable information that should be applied in the projects to come. Terefore, using evaluation criteria in a course developing process plays a key part in the planning, implementation and assessment of a course.

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